

HARVARD MODEL CONGRESS EUROPE 2019

DELEGATE CODE OF CONDUCT



Harvard Model Congress Europe, Inc. (HMCE) upholds behavioral standards to ensure a safe and successful conference for every participant. Every member of each delegation must be fully aware of and abide by the Delegate Code of Conduct. Before participating in the conference, each delegate and a parent and/or guardian must review and sign the Delegate Code of Conduct. **Please have your Faculty Advisor submit your Delegate Code of Conduct on the due date to be announced by the Executive Board of HMCE.**

In signing this document, I, the delegate, and I, the parent and/or guardian of said delegate, affirm the following:

1. I have read and understand the contents of this Code of Conduct, and I willingly accept the responsibility that bears;
2. "HMCE", when referenced and as relevant, includes all Harvard Model Congress Europe Executive Board Members, Harvard Model Congress Europe Staff Members, and Harvard Model Congress Europe, Inc. pursuant to the law of the United States and the Commonwealth of Massachusetts;
3. If I am responsible for any malicious damage to hotel property or endanger my own safety or the safety of any other person at the Melia Castilla, myself and my entire delegation will immediately be expelled from the conference and held financially responsible for resultant damages;
4. Smoking is prohibited during HMCE at all times in all of the conference venues, including in the conference rooms and guest rooms. Delegates may not possess drugs or alcohol at any time during the conference. Delegates found to possess or use drugs will be required to leave immediately and may be held criminally liable;
5. Theft of hotel, Delegate, HMCE, Faculty Advisor, or other hotel guest property is unacceptable and will not be tolerated. Delegates found to have engaged in theft will be required to leave immediately and may be held criminally liable;
6. Noise level must be kept to a minimum at all times, and delegates must not disturb other hotel guests. Melia Castilla policy states that persons causing excessive or unnecessary noise or disturbing other guests will be asked to leave the hotel;
7. Proper attire is vital to maintaining a high degree of professionalism. During the conference, HMCE will enforce the dress code for Delegates of Western business attire. Examples of professional attire include a suit jacket, dress shirt, tie, and dress pants, or a dress/skirt with a blouse or sweater;
8. Delegates must wear their conference badges at all times for their own safety and for identification purposes;
9. Attendance at all sessions is mandatory for Delegates, unless otherwise agreed by the Faculty Liaison and the Faculty Advisor. Whilst in sessions, HMCE has high expectations for Delegate behavior to promote a positive experience for all Delegates. Delegates not meeting this standard shall have their Faculty Advisor(s) immediately notified;
10. Attending HMCE implies, without expectation of compensation or other remuneration now or in the future, giving consent to HMCE, its affiliates, and agents, to use my image and likeness and/or any interview statements from me in its publications (e.g., Registration Guide and Conference

Guide), advertising, or other media activities (i.e., HMCE's website: hmceurope.org).* This consent includes, but is not limited to:

- a. Permission to interview (with Faculty Advisor permission), photograph, tape, or otherwise make a video reproduction of me and/or record my voice;
- b. Permission to use my name; and
- c. Permission to use quotes from the interview(s) (or excerpts of such quotes), the film, photograph(s), tape(s) or reproduction(s) of me, and/or recording of my voice, in part or in whole, in its publications (e.g., Registration Guide, and electronic media (including the Internet), and/or in mailings for educational awareness.

**If a Delegate sees their image and likeness or any interview statements in HMCE-produced content and the Delegate would prefer to have their image and likeness or interview statement removed, that Delegate should email faculty@hmceurope.org and HMCE will work with that Delegate to address their concerns.*

11. The above rules supplement those dictated by existing codes of law in Spain, laws and ordinances of the City of Madrid, Meliá Castilla policy, your school policies, and common sense. Violation of any of the above rules will normally result in the expulsion of the student(s) involved and their entire school delegation without financial compensation from HMCE. HMCE does accept any financial or other liability for Delegate actions; Faculty Advisors are responsible for the actions of their students, though ultimate responsibility rests with the students themselves.

I, _____, have read the above Delegate Code of Conduct and agree to the terms and conditions. Should I not follow any of these rules, I understand and will comply if I am asked to leave the conference immediately without financial compensation, and that I may face further punishment from my school or other institutions.

Delegate Signature: _____ **Date:** _____

Parent/ Legal Guardian Signature: _____ **Date:** _____

School: _____