

HARVARD MODEL CONGRESS EUROPE 2019 FACULTY ADVISOR AGREEMENT



Harvard Model Congress Europe (HMCE) takes very seriously behavioral standards of Delegates to ensure a safe, successful conference for every participant. Faculty Advisors are paramount in this effort. As such, HMCE requires Faculty Advisors to abide by an Agreement to meet behavioral standards and take full responsibility for ensuring that all of their Delegates meet the standards laid out in the Student Code of Conduct. Before participating in the conference, Faculty Advisors are asked to certify that they have read and agree to the following terms and conditions.

In signing this document, I affirm the following:

1. I have read and understand the contents of this Agreement, and I willingly accept the responsibility that bears;
2. I have read and understand the Student Code of Conduct;
3. I am responsible for ensuring that all of my Delegates abide by the Student Code of Conduct – mentioned in Section 1 of this document – throughout the conference, whether delegates are on or off of conference premises: Meliá Castilla Madrid, Spain;
4. “HMCE”, when referenced and as relevant, includes all Harvard Model Congress Europe Executive Board Members, Harvard Model Congress Europe Staff Members, and Harvard Model Congress Europe, Inc. pursuant to the law of the United States and the Commonwealth of Massachusetts;
5. HMCE, its Staff Members, and the HMCE Executive Board bear no responsibility for Delegate actions that deviate from what is acceptable under the Student Code of Conduct, put anyone taking part in or involved in the production of the conference (HMCE Executive Board and Staff Members, all Delegates, Faculty Advisors, and hotel staff) or hotel guest at risk, or result in damages to property on hotel premises;
6. HMCE Executive Board and Staff Members reserve the right to terminate any activities they determine to be jeopardizing the safety and/or comfort of any hotel guest or employee, Delegate, Faculty Advisor, HMCE Staff Member, or HMCE Executive Board Member;
7. Active participation of Faculty Advisors in monitoring Delegate abidance of the Student Code of Conduct is required;
8. HMCE bears no responsibility for payment for damages, missing items, and excessive cleaning as a result of any activities taking place within Delegate or Faculty Advisor rooms or suites;
9. Faculty Advisors representing their schools will be held accountable for disciplinary actions on the damages incurred by the Delegates under their supervision;
10. Their responsibility will also include any unsettled charges on guest folios upon departure and the settlement of any damages incurred;
11. HMCE reserves the right to suspend and/or expel any Faculty Advisors who violate any of the outlined guidelines, or whose conduct is deemed inappropriate, unfit, or potentially dangerous. HMCE also reserves the right to contact school administrators in regard to the misconduct of their Delegates and/or Faculty Advisors;

12. Faculty meetings are mandatory, and at least one Faculty Advisor from every school is expected to attend each meeting;
13. HMCE expects all Faculty Advisors who choose to consume alcohol to do so responsibly and with the understanding that Faculty Advisors are responsible for their delegations at all times.
14. Attending HMCE implies, without expectation of compensation or other remuneration now or in the future, giving consent to HMCE, its affiliates, and agents, to use my image and likeness and/or any interview statements from me in its publications (e.g., Registration Guide and Conference Guide), advertising, or other media activities (i.e., HMCE's website: hmceurope.org).* This consent includes, but is not limited to:
 - a. Permission to photograph, tape, or otherwise make a video reproduction of me and/or record my voice;
 - b. Permission to use my name; and
 - c. Permission to use quotes from the interview(s) (or excerpts of such quotes), the film, photograph(s), tape(s) or reproduction(s) of me, and/or recording of my voice, in part or in whole, in its publications (e.g., Registration Guide, and electronic media (including the Internet), and/or in mailings for educational awareness.

**If a Faculty Advisor sees their image and likeness or any interview statements in HMCE-produced content (or the preceding of any of their Delegates) and the Faculty Advisor would prefer to have their image and likeness or interview statement (or the preceding of any of their Delegates) removed, that Faculty Advisor should email faculty@hmceurope.org and HMCE will work with that Faculty Advisor to address their concerns.*

I certify that Harvard Model Congress Europe has made me aware of my responsibilities as a Faculty Advisor and that I have freely and willingly accepted these responsibilities.

Faculty Advisor Name: _____ **School:** _____

Faculty Advisor Signature: _____ **Date:** _____